

We will show you how to configure Windows Mail so that you can use it for your MUG e-mail.

Here is an example account:

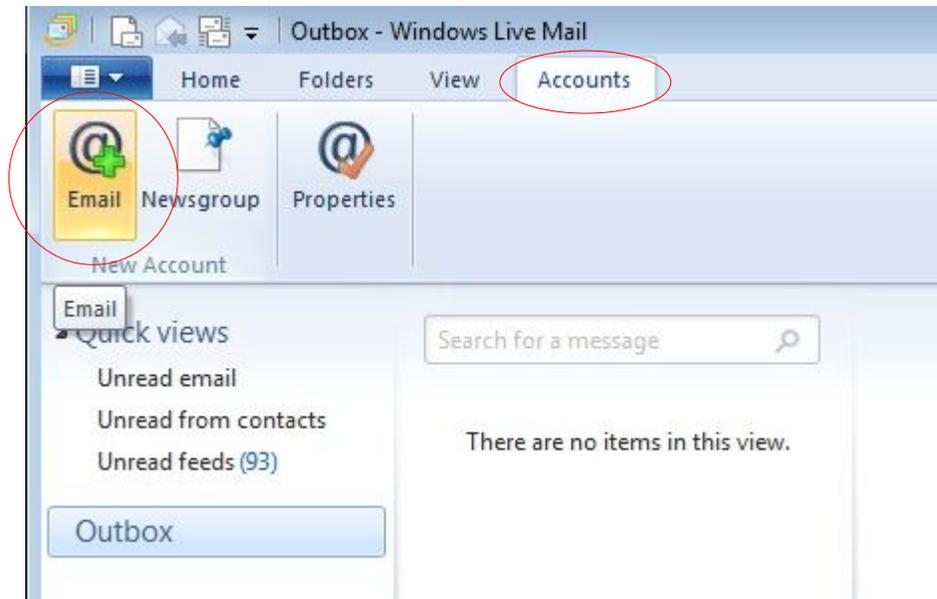
user name: **Your Name**

account name/login: **yourname**

e-mail: **yourname@gumed.edu.pl**

Open Windows Mail on your computer.

Click on the **Accounts** tab and then click the **Email** button



In the new window, enter information exactly the same as you see below.  
Make sure to mark the **Requires a secure connection (SSL)** and **Requires authentication** boxes.

Quick views - Windows Live Mail

Home Folders View Accounts

Email Newsgroup Properties

New Account

Quick views

- Unread email
- Unread from contacts
- Unread feeds (93)

Outbox

Mail

Calendar

Contacts

### Configure server settings

If you don't know your email server settings, contact your ISP or network administrator.

Incoming server information

Server type: POP

Server address: poczta.gumed.edu.pl

Port: 995

Requires a secure connection (SSL)

Authenticate using: Clear text

Logon user name: yourname

Outgoing server information

Server address: poczta.gumed.edu.pl

Port: 465

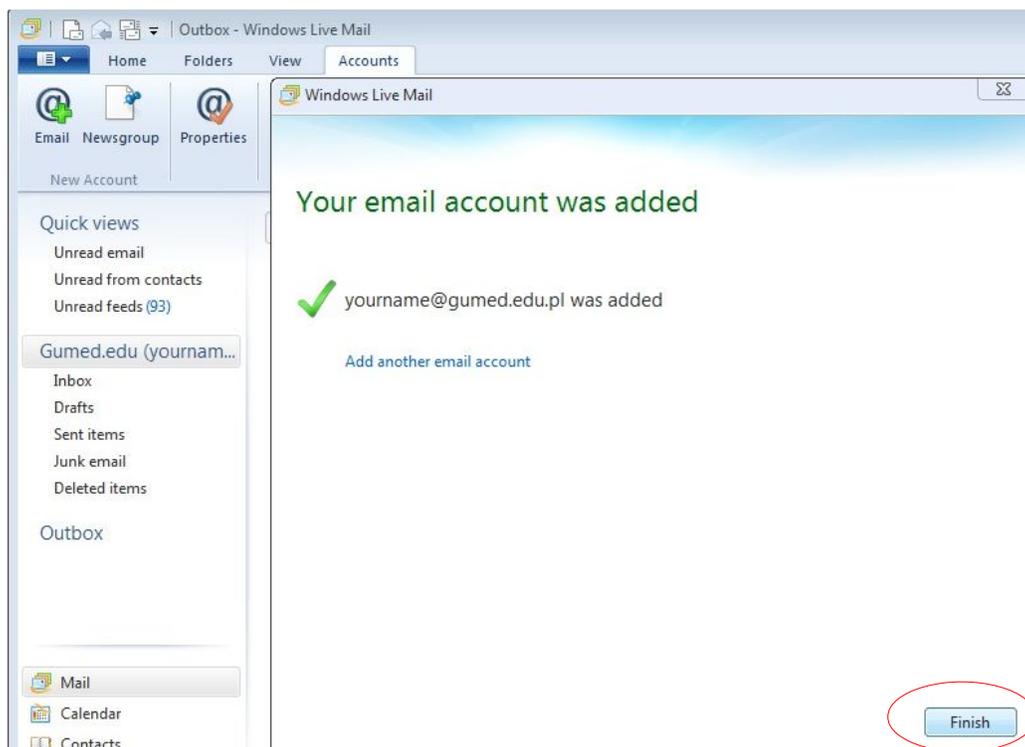
Requires a secure connection (SSL)

Requires authentication

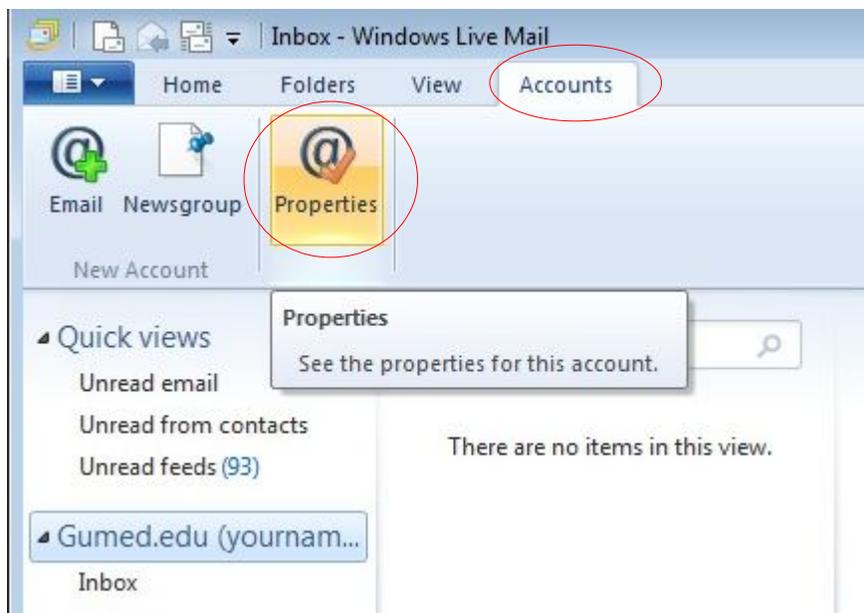
Cancel Back Next

Click on the **Next** button

Next, a confirmation window will appear.  
Click on the **Finish** button



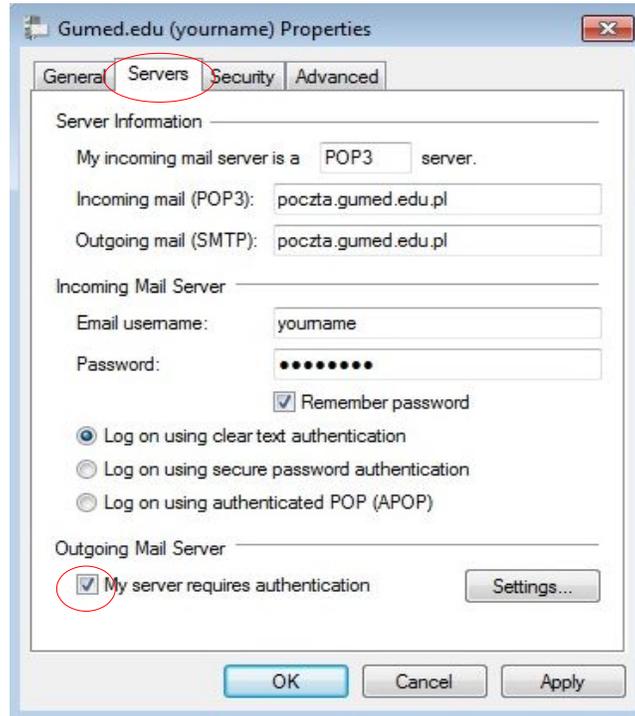
In the main menu, click on the **Accounts** tab again and then click on the **Properties** button.  
If Thunderbird does not automatically detect these settings, you should click **Edit** and manually enter them [so that they are the same as you see below]:



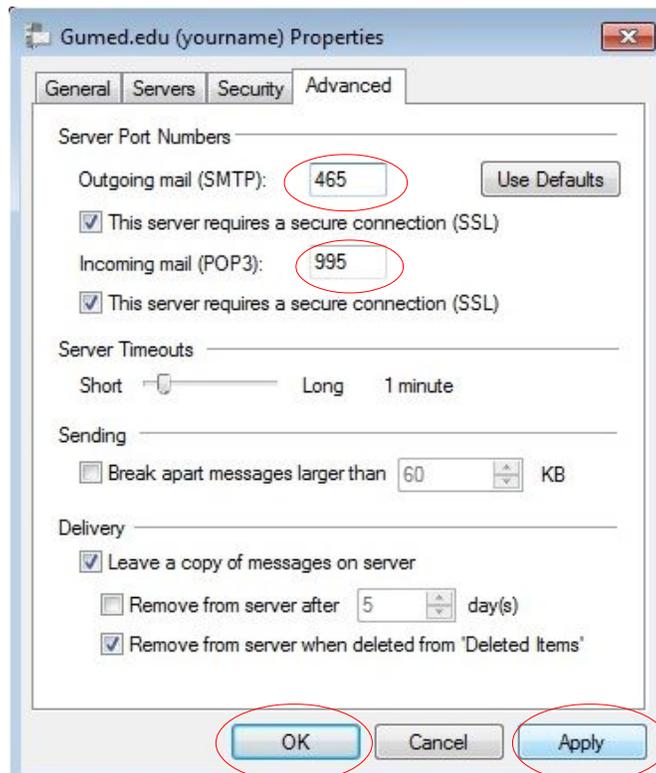
Click on the **Servers** tab.

Make sure that the box next to **My server requires authentication** is marked

Make sure that all information is entered exactly the same as below:



In that same window, select the **Advanced** tab and make sure that information is same as below:

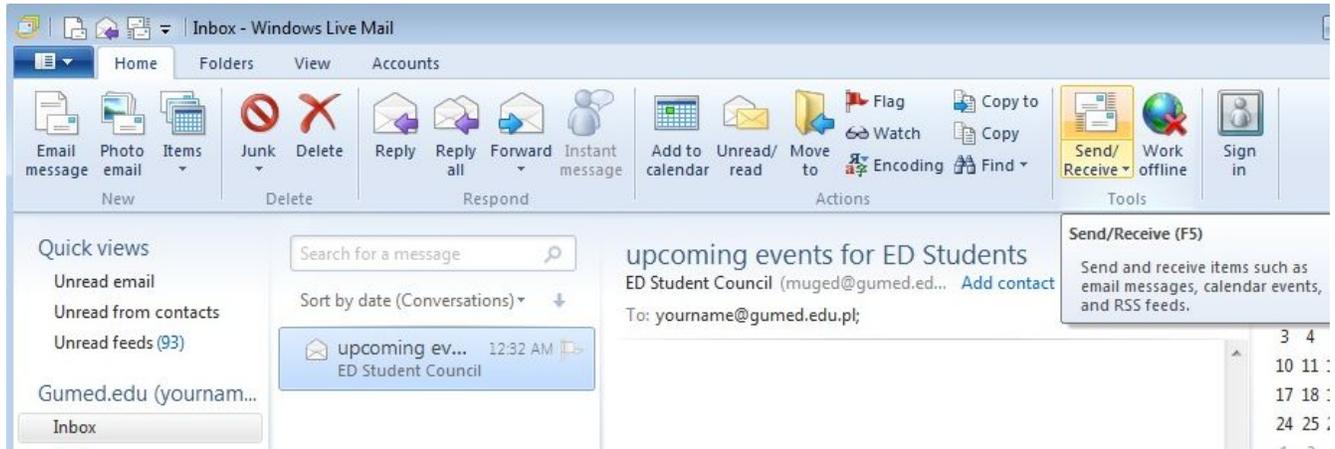


Click on the **Apply** button and then on the **OK** button

Now you are ready to receive your MUG e-mails in Windows Mail!

Click on the **Send/Receive** button.

You will be able to see **your MUG e-mail address** and its **Inbox** in the in the left column.



Enjoy!