We will show you how to configure Windows Mail so that you can use it for your MUG e-mail.

Here is an example account:
user name: **Your Name**
account name/login: **yourname**
e-mail: **yourname@gumed.edu.pl**

Open Windows Mail on your computer.
Click on the **Accounts** tab and then click the **Email** button
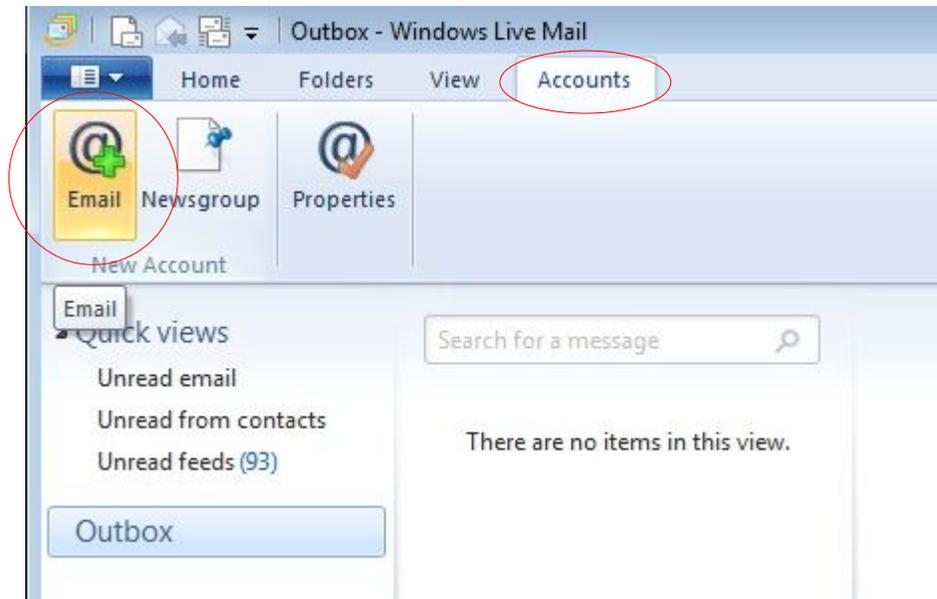
In the new window, enter information exactly the same as you see below.
Make sure to mark the **Requires a secure connection (SSL)** and **Requires authentication** boxes.

Click on the **Next** button

Next, a confirmation window will appear.
Click on the **Finish** button
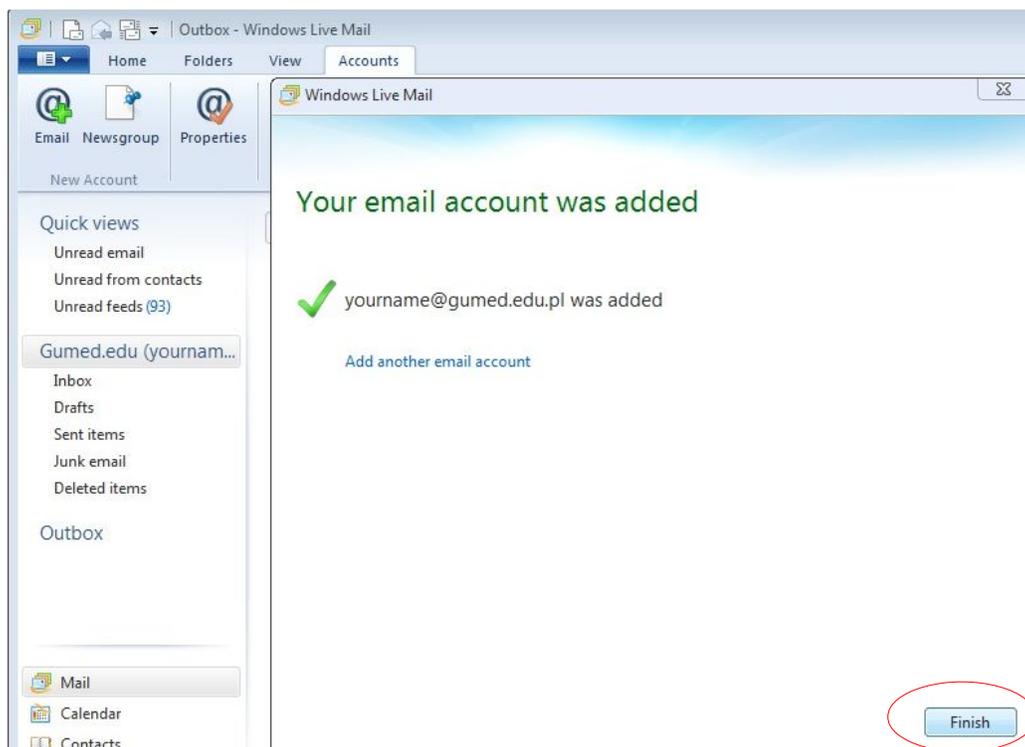
In the main menu, click on the **Accounts** tab again and then click on the **Properties** button.
If Thunderbird does not automatically detect these settings, you should click **Edit** and manually enter them [so that they are the same as you see below]:
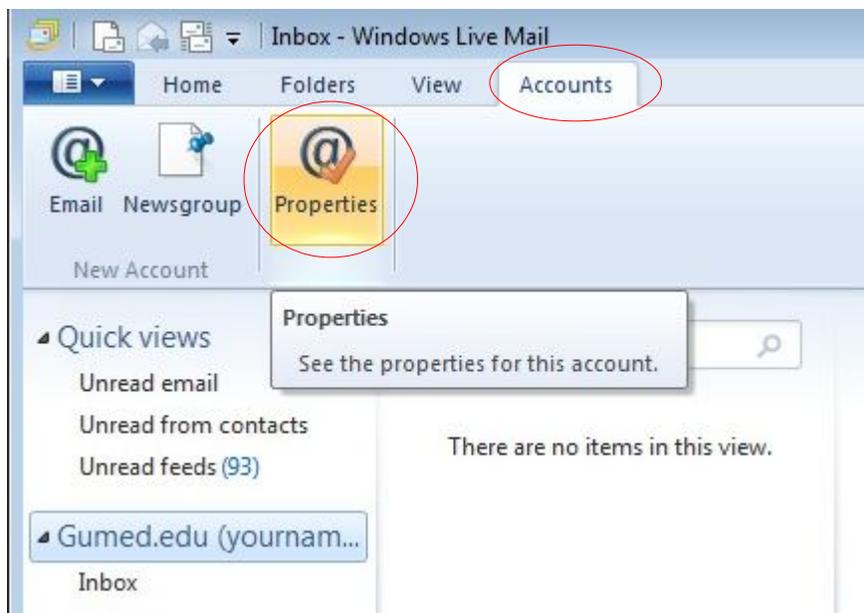
Click on the **Servers** tab.
Make sure that the box next to **My server requires authentication** is marked
Make sure that all information is entered exactly the same as below:
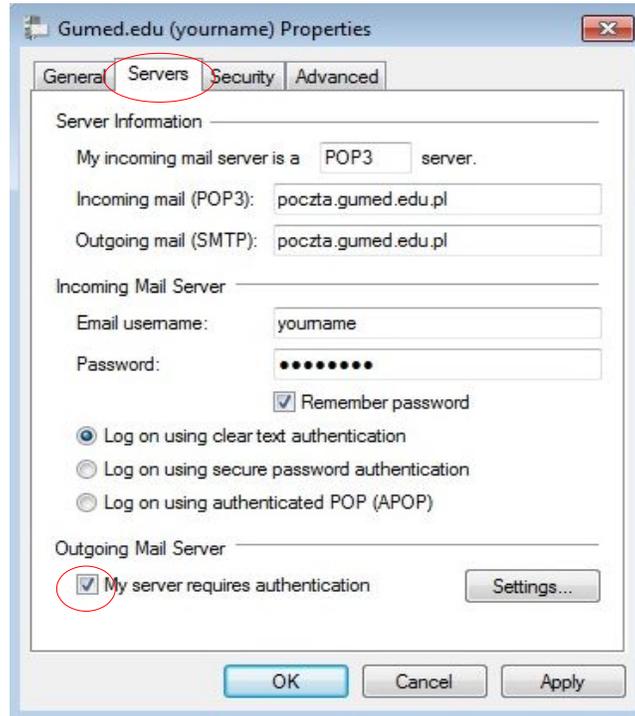
In that same window, select the **Advanced** tab and make sure that information is same as below:
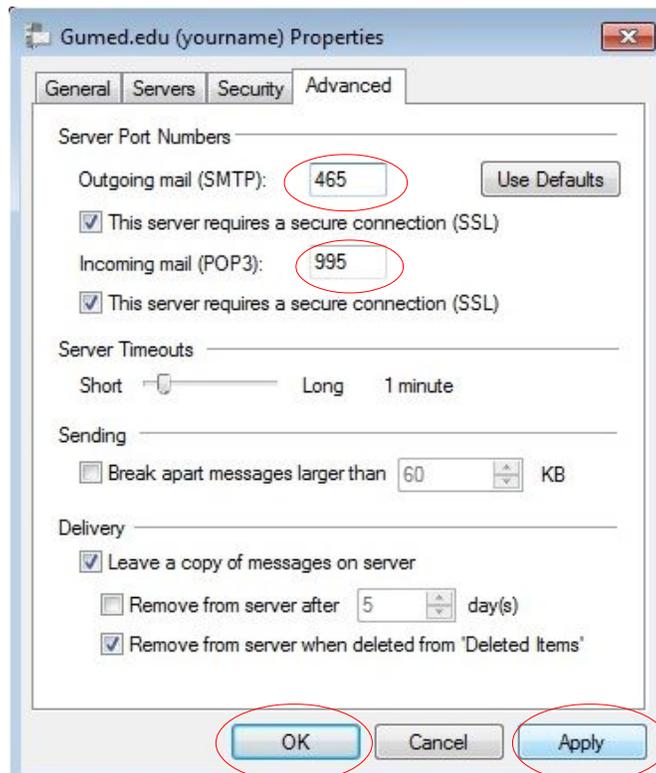
Click on the **Apply** button and then on the **OK** button

Now you are ready to receive your MUG e-mails in Windows Mail!

Click on the **Send/Receive** button.
You will be able to see **your MUG e-mail address** and its **Inbox** in the in the left column.

Enjoy!