We will show you how to configure Windows Mail so that you can use it for your MUG e-mail.

Here is an example account: user name: **Your Name** account name/login: **yourname** e-mail: **yourname@gumed.edu.pl** 

Open Windows Mail on your computer. Click on the **Accounts** tab and then click the **Email** button



In the new window, enter information exactly the same as you see below. Make sure to mark the **Requires a secure connection (SSL)** and **Requires authentication** boxes.

📴   🔒 🎧 📑 =   Quick views	- Windows Live Mail		
Home Folders	View Accounts		
Email Newsgroup New Account	Windows Live Mail		22
Quick views Unread email Unread from contacts Unread feeds (93)	If you don't know your email server settings, Incoming server information Server type:	ontact your ISP or network administrator. Outgoing server information Server address:	Port:
Outbox	POP	▼ poczta.gumed.edu.pl	465
	Server address: poczta.gumed.edu.pl Requires a secure connection (SSL) Authenticate using: Clear text Logon user name: yourname	Port: 995 Requires a secure connection (SSL) Requires authentication	
📴 Mail			
🛅 Calendar		Cancel Back	Next
Contacts			

Click on the Next button

Next, a confirmation window will appear. Click on the **Finish** button



In the main menu, click on the **Accounts** tab again and then click on the **Properties** button. If Thunderbird does not automatically detect these settings, you should click **Edit** and manually enter them [so that they are the same as you see below]:



Click on the **Servers** tab.

Make sure that the box next to **My server requires authentication** is marked Make sure that all information is entered exactly the same as below:

Server Information ———					
My incoming mail server i	is a	POP3	server.		
Incoming mail (POP3):	pocz	ta.gumed	.edu.pl		
Outgoing mail (SMTP):	pocz	ta.gumed	.edu.pl		
Incoming Mail Server					
Email username:	youmame				
Password:	•••••				
	V R	emember	password		
Log on using clear tex	xt aut	thenticatio	n		
Log on using secure p	passi	word auth	entication		
🔘 Log on using authent	icate	d POP (Al	POP)		
Outgoing Mail Server		2.84	40		
Wy server requires au	then	tication	Settings		
In the server requires au	u ich	lication	Jettings		

In that same window, select the **Advanced** tab and make sure that information is same as below:

General	Servers	Security	Advance	ed		
Server	Port Numb	ers	237			
Outg	oing mail (	SMTP): (	465		Use Def	aults
Т	his server	requires a	secure co		(ISSI)	
la an			995		(002)	
Incor	ning mail (	FUF3):	333	$\mathcal{I}$		
	his server	requires a	secure co	nnection	(SSL)	
Server	Timeouts					
Short	: -0		Long	1 minute		
Sending						
B	reak apart	messages	s larger tha	n 60	KB	
			-			
Delivery	/	22				
VL	eave a co	py of mess	ages on se	erver		
	Remove	from serve	rafter 5	A V	day(s)	
V	Remove	from serve	r when del	eted from	'Deleted Item	is'

## Click on the **Apply** button and then on the **OK** button

Now you are ready to receive your MUG e-mails in Windows Mail!

Click on the **Send/Receive** button.

You will be able to see **your MUG e-mail address** and its **Inbox** in the in the left column.



Enjoy!